

Non-Generic Admission Policy

Nursing Students are admitted to the college according to the policies of the Dodge City Community College. Acceptance to the college does not automatically ensure admission to the Associate Degree Nursing program. Acceptance to the program is a separate and competitive process.

Applicants who are currently licensed as a Practical Nurse and have completed one year or more of nursing practice are eligible to apply to the final two semesters of the Associate of Applied Science in Nursing program as class capacity allows. Exceptions into the program may be granted by the Director of Nursing and Allied Health or designated administrator.

Requirements

1. Completed Department of Nurse Education Application form
2. Copies of all college transcripts
3. Grade point average of **2.75** or higher in previous nursing program
4. Completed all pre-requisites for general education courses with a grade of at least a "C" or higher and cumulative pre-requisite GPA of 2.75.
5. Evidence of current, unencumbered Practical Nursing License
6. Evidence of one or more years of current clinical nursing practice within two years of application
7. Complete an LPN to RN transitions course.
8. Submit three (3) letters of recommendation. The letters must be from a personal, professional and an educational (college level professor) person. To gain the maximum number of points possible for the letters, the person writing the letter must have been in contact with you (personally, professionally and educationally) within the last two years prior to application.
9. Complete an interview with the DCCC Department of Nurse Education PRIOR to March 31st.

Procedures

1. Apply for admission to Dodge City Community College.
2. Provide official transcripts of ALL colleges attended to Dodge City Community College Records department.
3. Arrange testing appointment with the DCCC Testing Center to take entrance examination, contact (620) 227-9357. Must be completed with passing score prior to application to the Nursing program.
4. Application to the Department of Nurse Education may be made online at <https://web.dc3.edu/ICS/Nursing> with a secure login and password. **Must have prior approval from the pre-nursing advisor (620-227-9234) to ensure all requirements are met.**
5. Provide proof of current, unencumbered Practical Nursing license

6. Provide proof of 1 year of nursing practice or 1000 hours or more documented clinical nursing practice. The requirement will be for the higher of the two. For example: if a prospective student has been working for one year as an LPN but has not accumulated 1000 hours of LPN practice, the requirement is not met.
7. Provide 3 letters of recommendation to the DNE. These letters should be from a personal, professional and educational acquaintance. The letters should be mailed or emailed **by the person writing the letter** and must be received prior to March 15. Letters should be sent to:
 - a. Lisa Carpenter – lcarpenter@dc3.edu
 - b. Lisa Carpenter, Allied Health; Dodge City Community College; 2501 N. 14th Avenue; Dodge City, KS 67801
8. Applicants will complete an interview process in the spring semester, prior to April 1. The DNE will contact/notify the applicant to schedule the interview.

All non-generic students are required to enroll in the Nursing Transition course (NR 200) or equivalent course if not completing course at DCCC. At DCCC, the transitions course is offered in the summer. The course must be completed prior to or during the first semester of enrollment in nursing core courses with a grade of 78% "C" or better. Final testing will consist of 1st year proficiency test and lab skills with a score of 78% or greater.

Generic program students (students currently enrolled in the DCCC program and in good standing) who have: successfully completed the first two semesters of the Associate of Applied Science in nursing program, met the terms for program progression, and submitted a letter of intent to complete the final two semesters will be given continued admission priority.

Applicants to the program must meet all admission criteria for DCCC. If currently practicing as an LPN, the 7-year time requirement for the science course may be waived. Admission/re-admission will be declined to any applicant with two previously recorded unsuccessful attempts to complete a program of nursing at DCCC or elsewhere.

SUMMER SEMESTER (Students returning for LPN to RN option)		
NR 200	LPN to RN Transitions	1
FALL SEMESTER—YEAR 2		
NR 208	Nursing Care of the Adult I	4
NR 210	Maternal Child Nursing	6
SPRING SEMESTER—YEAR 2		
NR 203	Mental Health Nursing	4
NR 204	The Nursing Environment	2
NR 209	Nursing Care of the Adult II	4
TOTAL YEAR 2 (LPN to RN Option)		21